REPORT OF THE AUDIT OF THE CLINTON COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2006



CRIT LUALLEN AUDITOR OF PUBLIC ACCOUNTS

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CRIT LUALLEN AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky
Honorable Steven L. Beshear, Governor
Jonathan Miller, Secretary
Finance and Administration Cabinet
Honorable Lyle Huff, Clinton County Judge/Executive
Honorable Donnie McWhorter, Former Clinton County Judge/Executive
Members of the Clinton County Fiscal Court

The enclosed report prepared by Ross & Company, PLLC, Certified Public Accountants, presents the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of Clinton County, Kentucky, as of and for the year ended June 30, 2006, which collectively comprise the County's basic financial statements.

We engaged Ross & Company, PLLC to perform the audit of these financial statements. We worked closely with the firm during our report review process; Ross & Company, PLLC evaluated the Clinton County's internal controls and compliance with applicable laws and regulations.

Respectfully submitted,

Crit Luallen

Auditor of Public Accounts

Enclosure



TELEPHONE 502.573.0050

EXECUTIVE SUMMARY

AUDIT EXAMINATION OF THE CLINTON COUNTY FISCAL COURT

June 30, 2006

Ross & Company, PLLC has completed the audit of the Clinton County Fiscal Court for fiscal year ended June 30, 2006. We have issued an unqualified opinion on the governmental activities, each major fund, and the aggregate remaining fund information of Clinton County, Kentucky. The Jailer did not maintain accurate and complete records for the receipts of the Jail Canteen Fund, the county's only enterprise fund. As a result, we were unable to determine actual receipts for the business-type activities of the Jail Canteen Fund. Therefore, we have issued a qualified opinion on the business-type activities and the Jail Canteen Fund of Clinton County, Kentucky.

Financial Condition:

The fiscal court had total net assets of \$4,145,491 as of June 30, 2006. The fiscal court had unrestricted net assets of \$1,092,395 in its governmental activities as of June 30, 2006, with total net assets of \$4,114,651. Total net cash and cash equivalents for the business-type activities were \$30,840 with total net assets of \$30,840. In the fiduciary fund, total cash and cash equivalents held in custody for others were \$21,543, with net assets of \$0.

Report Comments:

- 2006-01 The Fiscal Court Should Improve Their Internal Control Procedures
- 2006-02 The Fiscal Court Should Strengthen Internal Control Procedures Over Ambulance Billings And Collections
- 2006-03 The Fiscal Court Should Maintain Complete And Accurate Capital Asset Schedules To Comply With GASB 34 Requirements And Inventory Capital Assets Periodically
- 2006-04 The Fiscal Court Should Strengthen Controls Over Employee Timesheets
- 2006-05 The Fiscal Court Should Have Better Control Over Voided Checks
- 2006-06 The Fiscal Court Should Improve Procedures Over Expenditures And Cash Disbursements
- 2006-07 The Fiscal Court Should Properly Account For Encumbrances
- 2006-08 Accurate Accounting Records Should Be Maintained For The Jail Canteen
- 2006-09 The Fiscal Court Should Require The Jailer To Submit An Annual Financial Report To The County Treasurer
- 2006-10 The Fiscal Court Should Comply With KRS 64.140, Which Requires That Invoices Be Paid Within 30 Working Days
- 2006-11 The Fiscal Court Should Annually Review The Administrative Code And Make Any Changes Or Revisions They Deem Necessary
- 2006-12 The Fiscal Court Minutes Should Accurately Reflect What Occurs At Fiscal Court Meetings

Deposits:

The fiscal court's deposits were insured and collateralized by bank securities.

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ROSS & COMPANY, PLLC Certified Public Accountants

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Independent Auditor's Report

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Clinton County, Kentucky, as of and for the year ended June 30, 2006, which collectively comprise the County's basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the Clinton County Fiscal Court. Our responsibility is to express opinions on these financial statements based on our audit.

Except as described in the fourth paragraph, we conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and the Audit Guide for Fiscal Court Audits issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As described in Note 1, Clinton County, Kentucky, prepares its financial statements on a prescribed basis of accounting that demonstrates compliance with the modified cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

The Jailer did not maintain accurate and complete records of receipts for the Jail Canteen Fund. As a result, we were unable to determine actual receipts for the business-type activities and the Jail Canteen Fund.

In our opinion, except for the possible effect on the financial statements of the matter discussed in the preceding paragraph, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities, and the Jail Canteen Fund of Clinton County, Kentucky, as of June 30, 2006, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with the basis of accounting described in Note 1.

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In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, each major governmental fund, and the aggregate remaining fund information of Clinton County, Kentucky as of June 30, 2006 and the respective change in financial position, where applicable, thereof for the year then ended in conformity with the basis of accounting described in Note 1.

The County has not presented the management's discussion and analysis that the Government Accounting Standards Board (GASB) has determined is necessary to supplement, although not required to be a part of, the basic financial statements. The Budgetary Comparison Information is not a required part of the basic financial statement but is supplementary information required by GASB. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the budgetary comparison information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Clinton County, Kentucky's basic financial statements. The accompanying supplementary information, combining fund financial statements, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation of the basic financial statements taken as a whole.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated August 15, 2007 on our consideration of Clinton County, Kentucky's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

Based on the results of our audit, we present the accompanying comments and recommendations included herein, which discusses the following report comments:

- 2006-01 The Fiscal Court Should Improve Their Internal Control Procedures
- 2006-02 The Fiscal Court Should Strengthen Internal Control Procedures Over Ambulance Billings And Collections
- 2006-03 The Fiscal Court Should Maintain Complete And Accurate Capital Asset Schedules To Comply With GASB 34 Requirements And Inventory Capital Assets Periodically
- 2006-04 The Fiscal Court Should Strengthen Controls Over Employee Timesheets
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2006-11 The Fiscal Court Should Annually Review The Administrative Code And Make Any Changes Or Revisions They Deem Necessary

2006-12 The Fiscal Court Minutes Should Accurately Reflect What Occurs At Fiscal Court Meetings

Respectfully submitted,

Ross & Company, PLLC Certified Public Accounts

August 15, 2007

CLINTON COUNTY OFFICIALS

For The Year Ended June 30, 2006

Fiscal Court Members:

Donnie McWhorter County Judge/Executive

Phillip Parrigin Magistrate
Billy K. Smith Magistrate
Charlie Stearns Magistrate
Sam Hadley Magistrate
Jerry Lowhorn Magistrate
Mickey Riddle Magistrate

Other Elected Officials:

Wanda White County Attorney

Gene Ferrill Jailer

Jim Elmore County Clerk

Jake Staton Circuit Court Clerk

Kay Riddle Sheriff

Billy Joe Coop Property Valuation Administrator

Steve Talbott Coroner

Appointed Personnel:

Dallas Sidwell County Treasurer

Jo Ann Felkins Occupational Tax Collector

Tuesday Davis Finance Officer

CLINTON COUNTY STATEMENT OF NET ASSETS - MODIFIED CASH BASIS

CLINTON COUNTY STATEMENT OF NET ASSETS - MODIFIED CASH BASIS

	Primary Government						
	Governmental		Busi	ness-Type			
		Activities	A	ctivities	Totals		
ASSETS							
Current Assets:							
Cash and Cash Equivalents	\$	1,092,395	\$	30,840	\$	1,123,235	
Total Current Assets		1,092,395		30,840		1,123,235	
Noncurrent Assets:							
Capital Assets - Net of Accumulated							
Depreciation							
Land and Land Improvements		123,907				123,907	
Buildings		1,157,241				1,157,241	
Other Equipment		366,446				366,446	
Vehicles and Equipment		125,574				125,574	
Infrastructure Assets - Net							
of Depreciation		1,249,088				1,249,088	
Total Noncurrent Assets		3,022,256				3,022,256	
Total Assets	_	4,114,651		30,840		4,145,491	
NET ASSETS							
Invested in Capital Assets,							
Net of Related Debt		3,022,256				3,022,256	
Unrestricted		1,092,395		30,840		1,123,235	
Total Net Assets	\$	4,114,651	\$	30,840	\$	4,145,491	



CLINTON COUNTY STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS

CLINTON COUNTY STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS

For The Year Ended June 30, 2006

			Program Revenues Received					
Functions/Programs		Expenses	Operating Charges for Grants and enses Services Contributions (Gr	Capital Grants and Contributions		
Primary Government:								
Governmental Activities:								
General Government	\$	1,225,950	\$	28,234	\$	123,952	\$	80,000
Protection to Persons and Property		983,642		491,219		131,079		
General Health and Sanitation		93,344				21,490		
Social Services		74,266						
Recreation and Culture		966						
Roads		753,569				804,471		373,168
Debt Service		15,818						
Capital Projects		475						
Total Governmental Activities	_	3,148,030		519,453		1,080,992		453,168
Business-type Activities:								
Jail Canteen Fund		47,590		75,234				
Total Business-type Activities		47,590		75,234				
Total Primary Government	\$	3,195,620	\$	594,687	\$	1,080,992	\$	453,168

General Revenues:

Taxes:

Real Property Taxes
Personal Property Taxes
Occupational Taxes
Net Profit Taxes
Other Taxes
In Lieu Tax Payments
Excess Fees
Miscellaneous Revenues
Interest

Total General Revenues and Transfers Change in Net Assets Net Assets - Beginning

Net Assets - Ending

CLINTON COUNTY STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS For The Year Ended June 30, 2006 (Continued)

Net (Expenses) Revenues and Changes in Net Assets

Primary Government								
Governmental Activities	Governmental Business-Type Activities Activities							
\$ (993,764)	\$	\$ (993,764)						
(361,344)		(361,344)						
(71,854))	(71,854)						
(74,266))	(74,266)						
(966))	(966)						
424,070		424,070						
(15,818))	(15,818)						
(475)	<u> </u>	(475)						
(1,094,417)	<u> </u>	(1,094,417)						
	27,644	27,644						
	27,644	27,644						
(1,094,417)	27,644	(1,066,773)						
159,833		159,833						
2,231		2,231						
644,068		644,068						
101,043		101,043						
210,355 109,708		210,355 109,708						
61,708		61,708						
70,573		70,573						
34,659		34,659						
· · · · · · · · · · · · · · · · · · ·	-							
1,394,178		1,394,178						
299,761	27,644	327,405						
3,814,890	3,196	3,818,086						
\$ 4,114,651	\$ 30,840	\$ 4,145,491						



CLINTON COUNTY BALANCE SHEET - GOVERNMENTAL FUNDS - MODIFIED CASH BASIS

CLINTON COUNTY BALANCE SHEET - GOVERNMENTAL FUNDS - MODIFIED CASH BASIS

	(General Fund	Road Fund	Aı	nbulance Fund	Occ	cupational Tax Fund
ASSETS							
Cash and Cash Equivalents	\$	299,588	\$ 101,444	\$	205,163	\$	232,135
Total Assets	\$	299,588	\$ 101,444	\$	205,163	\$	232,135
FUND BALANCES Reserved for:							
Encumbrances	\$	1,542	\$ 157	\$	261	\$	
Unreserved:							
General Fund		298,046					
Special Revenue Funds			 101,287		204,902		232,135
Total Fund Balances	\$	299,588	\$ 101,444	\$	205,163	\$	232,135

CLINTON COUNTY BALANCE SHEET - GOVERNMENTAL FUNDS - MODIFIED CASH BASIS June 30, 2006 (Continued)

No	on-Major	Total					
Gov	ernmental	Governmental					
	Funds		Funds				
\$	254,065	\$	1,092,395				
\$	254,065	\$	1,092,395				
\$	238	\$	2,198				
			298,046				
	253,827		792,151				
\$	254,065	\$	1,092,395				
	,						

Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Assets:

Total Fund Balances	\$ 1,092,395
Amounts Reported For Governmental Activities In The Statement	
Of Net Assets Are Different Because:	
Capital Assets Used in Governmental Activities Are Not Financial Resources	
And Therefore Are Not Reported in the Funds.	4,306,518
Accumulated Depreciation	 (1,284,262)
Net Assets Of Governmental Activities	\$ 4,114,651



CLINTON COUNTY STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS - MODIFIED CASH BASIS

CLINTON COUNTY STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS - MODIFIED CASH BASIS

	 General Fund	Road Fund	An	nbulance Fund	cupational ax Fund
REVENUES					
Taxes	\$ 284,432	\$	\$		\$ 745,111
In Lieu Tax Payments	109,708				,
Excess Fees	61,708				
Licenses and Permits	28,234				
Intergovernmental	230,388	1,090,901		10,017	
Charges for Services	3,400			415,479	
Miscellaneous	58,550	2,938			
Interest	24,750	2,222		1,070	5,240
Total Revenues	801,170	1,096,061		426,566	750,351
EXPENDITURES					
General Government	735,704	23,267			21,362
Protection to Persons and Property	1,151			497,202	
General Health and Sanitation	84,220				
Social Services					
Recreation and Culture	966				
Roads	184,518	1,222,409			
Debt Service	15,818				
Capital Projects					
Administration	 269,249	 109,880		159,020	8,129
Total Expenditures	 1,291,626	1,355,556		656,222	29,491
Excess (Deficiency) of Revenues Over Expenditures Before Other					
Financing Sources (Uses)	 (490,456)	 (259,495)		(229,656)	 720,860
Other Financing Sources (Uses)					
Transfers From Other Funds	279,330	207,865		205,912	
Transfers To Other Funds		(179,330)			(850,000)
Total Other Financing Sources (Uses)	 279,330	28,535		205,912	 (850,000)
Net Change in Fund Balances	(211,126)	(230,960)		(23,744)	(129,140)
Fund Balances - Beginning	510,714	332,404		228,907	361,275
Fund Balances - Ending	\$ 299,588	\$ 101,444	\$	205,163	\$ 232,135

CLINTON COUNTY STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS - MODIFIED CASH BASIS For The Year Ended June 30, 2006 (Continued)

Gov	on-Major ernmental Funds	Total Governmental Funds
\$	83,041	\$ 1,112,584 109,708 61,708
	215,005 65,137 9,083 1,377	28,234 1,546,311 484,016 70,571 34,659
	373,643	3,447,791
	18,426 531,324 6,250 70,712	798,759 1,029,677 90,470 70,712
	475	966 1,406,927 15,818
	475 111,347 738,534	475 657,625 4,071,429
	,	
	(364,891)	(623,638)
	358,458 (22,235) 336,223	1,051,565 (1,051,565)
\$	(28,668) 282,733 254,065	(623,638) 1,716,033 \$ 1,092,395



CLINTON COUNTY RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS

CLINTON COUNTY

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS

Net Change in Fund Balances - Total Governmental Funds	\$ (623,638)
Amounts Reported For Governmental Activities In The Statement	
Of Activities Are Different Because:	
Governmental Funds report capital outlays as expenditures. However, in the	
Statement of Activities the cost of those assets are allocated over their	
estimated useful lives and reported as depreciation expense.	
Capital Outlay	1,196,032
Depreciation Expense	(272,633)
Change in Net Assets of Governmental Activities	\$ 299,761



CLINTON COUNTY STATEMENT OF FUND NET ASSETS - PROPRIETARY FUND - MODIFIED CASH BASIS

CLINTON COUNTY STATEMENT OF FUND NET ASSETS - PROPRIETARY FUND - MODIFIED CASH BASIS

		Business-Type Activities	
	Enterprise Fund		
		Jail anteen Fund	
Assets			
Current Assets:			
Cash and Cash Equivalents	\$	30,840	
Total Current Assets		30,840	
Net Assets			
Unrestricted		30,840	
Total Net Assets	\$	30,840	



CLINTON COUNTY STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS - PROPRIETARY FUND - MODIFIED CASH BASIS

CLINTON COUNTY STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS - PROPRIETARY FUND - MODIFIED CASH BASIS

	Business-Type Activities
	Enterprise Fund
	Jail Canteen Fund
Operating Revenues	
Canteen Receipts	\$ 75,234
Total Operating Revenues	75,234
Operating Expenses	
Cost of Sales	47,590
Total Operating Expenses	47,590
Operating Income	27,644
Total Net Assets - Beginning	3,196
Total Net Assets - Ending	\$ 30,840



CLINTON COUNTY STATEMENT OF CASH FLOWS - PROPRIETARY FUND - MODIFIED CASH BASIS

${\bf CLINTON\ COUNTY} \\ {\bf STATEMENT\ OF\ CASH\ FLOWS\ -\ PROPRIETARY\ FUND\ -\ MODIFIED\ CASH\ BASIS} \\$

		iness-Type ctivities
	En	terprise Fund
		Jail Canteen Fund
Cash Flows From Operating Activities		
Receipts From Customers	\$	75,234
Cost of Sales		(47,590)
Net Cash (Used) Provided By		_
Operating Activities		27,644
Net Increase (Decrease) in Cash and Cash		
Equivalents		27,644
Cash and Cash Equivalents - July 1, 2005	-	3,196
Cash and Cash Equivalents - June 30, 2006	\$	30,840
Reconciliation of Operating Income to Net Cash Provided by Operating Activities		
Operating Income	\$	27,644
Net Cash Provided By Operating		
Activities	\$	27,644



CLINTON COUNTY STATEMENT OF FIDUCIARY FUND NET ASSETS - MODIFIED CASH BASIS

June 30, 2006

CLINTON COUNTY STATEMENT OF FIDUCIARY FUND NET ASSETS - MODIFIED CASH BASIS

June 30, 2006

	Agency Fund	
	_	Jail nmate Fund
Assets		
Current Assets:		
Cash and Cash Equivalents	\$	21,543
Total Current Assets		21,543
Liabilities Amounts Held In Custody For Others		21,543
•	-	
Total Liabilities		21,543
Net Assets		
Total Net Assets	\$	0

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CLINTON COUNTY NOTES TO FINANCIAL STATEMENTS

June 30, 2006

Note 1. Summary Of Significant Accounting Policies

A. Basis Of Presentation

The County presents its government-wide and fund financial statements in accordance with a modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Under this basis of accounting, assets, liabilities, and related revenues and expenditures are recorded when they result from cash transactions, with a few exceptions. This modified cash basis recognizes revenues when received and expenditures when paid. Property tax receivables, ambulance receivables, accounts payable, compensated absences, and donated assets, among other items, are not reflected in the financial statements.

Encumbrances lapse at year-end and are not reflected on the Statement of Net Assets and Statement of Activities; however encumbrances are reflected on the Balance Sheet – Governmental Funds as part of the fund balance (Reserved for Encumbrances).

The State Local Finance Officer does not require the county to report capital assets and infrastructure; however the value of these assets is included in the Statement of Net Assets and the corresponding depreciation expense is included on the Statement of Activities.

B. Reporting Entity

The financial statements of Clinton County include the funds, agencies, boards, and entities for which the fiscal court is financially accountable. Financial accountability, as defined by Section 2100 of the Governmental Accounting Standards Board (GASB) Codification of Governmental Accounting and Financial Reporting Standards, as amended by GASB 14 and GASB 39, was determined on the basis of the government's ability to significantly influence operations, select the governing authority, participate in fiscal management and the scope of public service. Consequently, the reporting entity includes organizations that are legally separate from the primary government. Legally separate organizations are reported as component units if either the county is financially accountable or the organization's exclusion would cause the county's financial statements to be misleading or incomplete. Component units may be blended or discretely presented. Blended component units either provide their services exclusively or almost entirely to the primary government, or their governing bodies are substantively the same as the primary government. All other component units are discretely presented. Clinton County Fiscal Court does not have any component units, blended or discretely presented.

C. Clinton County Officials

Kentucky law provides for election of the officials below from the geographic area constituting Clinton County. Pursuant to state statute, these officials perform various services for the Commonwealth of Kentucky, its judicial courts, the fiscal court, various cities and special districts within the county, and the board of education. In exercising these responsibilities, however, they are required to comply with state laws. Audits of their financial statements are issued separately and individually and can be obtained from their respective administrative offices. These financial statements are not required to be included in the financial statements of Clinton County, Kentucky.

- Circuit Court Clerk
- County Attorney
- Property Valuation Administrator
- County Clerk
- County Sheriff

Note 1. Summary Of Significant Accounting Policies (Continued)

D. Government-Wide And Fund Financial Statements

The government—wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activities has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on sales, fees, and charges for support. Business-type revenues come mostly from fees charged to external parties for goods or services. Fiduciary funds are not included in these financial statements due to the unavailability of fiduciary funds to aid in the support of government programs.

The statement of net assets presents the reporting entity's non-fiduciary assets and liabilities, the difference between the two being reported as net assets. Net assets are reported in three categories:

1) invested in capital assets, net of related debt - consisting of capital assets, net of accumulated depreciation and reduced by outstanding balances for debt related to the acquisition, construction, or improvement of those assets; 2) restricted net assets - resulting from constraints placed on net assets by creditors, grantors, contributors, and other external parties, including those constraints imposed by law through constitutional provisions or enabling legislation; and 3) unrestricted net assets - those assets that do not meet the definition of restricted net assets or invested in capital assets.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: I) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function; 2) operating grants and contributions; and 3) capital grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Internally dedicated resources such as taxes and unrestricted state funds are reported as general revenues.

Generally and except as otherwise provided by law, property taxes are assessed as of January 1, levied (mailed) November 1, due at discount November 30, due at face value December 31, delinquent January 1 following the assessment, and subject to lien and sale the 3rd Saturday in April following the delinquency date.

Funds are characterized as either major or non-major. Major funds are those whose assets, liabilities, revenues, or expenditures/expenses are at least ten percent of the corresponding total (assets, liabilities, etc.) For all funds or type (governmental or proprietary) and whose total assets, liabilities, revenues, or expenditures/expenses are at least five percent of the corresponding total for all governmental and enterprise funds combined. The fiscal court may also designate any fund as major.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds. Major individual governmental funds and major enterprise funds are reported as separate columns in the financial statements.

Governmental Funds

The primary government reports the following major governmental funds:

General Fund - This is the primary operating fund of the fiscal court. It accounts for all financial resources of the general government, except where the Governor's Office for Local Development requires a separate fund or where management requires that a separate fund be used for some function.

Note 1. Summary Of Significant Accounting Policies (Continued)

D. Government-Wide And Fund Financial Statements (Continued)

Governmental Funds (Continued)

Road Fund - This fund is for road and bridge construction and repair. The primary source of revenue for this fund is state payments for truck licenses distribution, municipal road aid, and transportation grants. The Governor's Office for Local Development requires the fiscal court to maintain these receipts and expenditures separately from the General Fund.

Ambulance Fund – The purpose of this fund is to account for the operation of the county's ambulance service. The primary sources of revenue for this fund are collections from medicare, insurance companies, individuals, and transfers from the General Fund.

Occupational Tax Fund - The purpose of this fund is to account for the county's .75% occupational and net profits tax received from local businesses. These funds are not restricted and can be used at the discretion of the fiscal court, as they deem necessary.

The primary government also has the following non-major funds: Jail Fund, Local Government Economic Assistance Fund, Disaster and Emergency Services Fund, Forestry Fund, 911 Fund, and the Homeland Security Fund. These funds are used to account for the proceeds of specific revenue sources and expenditures that are restricted for specific purposes.

Special Revenue Funds

The Road Fund, Jail Fund, Local Government Economic Assistance Fund, Disaster and Emergency Services Fund, Ambulance Fund, Forestry Fund, Occupational Tax Fund, 911 Fund, and the Homeland Security Fund are presented as special revenue funds. Special revenue funds are to account for the proceeds of specific revenue sources and expenditures that are legally restricted for specific purposes.

Proprietary Funds

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with proprietary funds' principal ongoing operations. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses. The principal operating revenues of the county's enterprise fund are charges to customers for sales in the Jail Canteen Fund. Operating expenses for the enterprise fund include the cost of sales and services. The government has elected not to adopt Financial Accounting Standards Board (FASB) Statements or Interpretations issued after November 30, 1989, unless the Governmental Accounting Standards Board (GASB) specifically adopts such FASB Statements and Interpretations.

The primary government reports the following major proprietary fund:

Jail Canteen Fund - The canteen operations are authorized pursuant to KRS 441.135(1), which allows the Jailer to sell snacks, sodas, and other items to inmates. The profits generated from the sale of those items are to be used for the benefit or recreation of the inmates. KRS 441.135(2) requires the Jailer to maintain accounting records and report annually to the County Treasurer the receipts and disbursements of the Jail Canteen Fund.

Note 1. Summary Of Significant Accounting Policies (Continued)

D. Government-Wide And Fund Financial Statements (Continued)

Fiduciary Funds

Fiduciary funds report only those resources held in a trust or custodial capacity for individuals, private organizations, or other governments. The County's agency fund, the Jail Inmate Fund, is used to account for inmate monies held by the Jailer for custodial purposes only. Unlike other funds, the agency fund reports assets and liabilities only; therefore, it has no measurement focus.

E. Deposits And Investments

The government's cash and cash equivalents are considered to be cash on hand, demand deposits, certificates of deposit, and short-term investments with original maturities of three months or less from the date of acquisition.

KRS 66.480 authorizes the county to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

F. Capital Assets

Capital assets, which include land, land improvements, buildings, furniture and office equipment, building improvements, machinery, equipment, and infrastructure assets (roads and bridges) that have a useful life of more than one reporting period based on the government's capitalization policy, are reported in the applicable governmental or business-type activities of the government-wide financial statements. Such assets are recorded at historical cost or estimated historical cost when purchased or constructed.

Cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not capitalized. Land and construction in progress are not depreciated. Interest incurred during construction is not capitalized. Capital assets and infrastructure are depreciated using the straight-line method of depreciation over the estimated useful life of the asset.

	•	oitalization hreshold	Useful Life (Years)
Land Improvements	\$	12,500	10-60
Buildings and Building Improvements	\$	25,000	10-75
Machinery and Equipment	\$	5,000	3-25
Vehicles	\$	5,000	2-20
Infrastructure	\$	20,000	10-50

Note 1. Summary Of Significant Accounting Policies (Continued)

G. Fund Equity

In the fund financial statements, the difference between the assets and liabilities of governmental funds is reported as fund balance. Fund balance is divided into reserved and unreserved components, with unreserved considered available for new spending. Unreserved fund balances may be divided into designated and undesignated portions. Designations represent fiscal court's intended use of the resources and should reflect actual plans approved by the fiscal court.

Governmental funds report reservations of fund balance for amounts that are legally restricted by outside parties for use for a specific purpose, long-term receivables, and encumbrances.

"Reserved for Encumbrances" are purchase orders that will be fulfilled in a subsequent fiscal period. Although the purchase order or contract creates a legal commitment, the fiscal court incurs no liability until performance has occurred on the part of the party with whom the fiscal court has entered into the arrangement. When a government intends to honor outstanding commitments in subsequent periods, such amounts are encumbered. Encumbrances lapse at year-end and are not reflected on the Statement of Net Assets and Statement of Activities; however, encumbrances are reflected on the Balance Sheet - Governmental Funds as part of the fund balance.

H. Budgetary Information

Annual budgets are adopted on a cash basis of accounting and according to the laws of Kentucky as required by the State Local Finance Officer.

The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the fiscal court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the fiscal court by July 1.

The fiscal court may change the original budget by transferring appropriations at the activity level; however, the fiscal court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

I. Related Organizations And Joint Ventures

A related organization is an entity for which a primary government is not financially accountable. It does not impose will or have a financial benefit or burden relationship, even if the primary government appoints a voting majority of the related organization's governing board. Based on these criteria, the following entity is considered a related organization of the Clinton County Fiscal Court: Clinton County Industrial Authority.

A legal entity or other organization that results from a contractual agreement and that is owned, operated, or governed by two or more participants as a separate activity subject to joint control, in which the participants retain (a) an ongoing financial interest or (b) an ongoing financial responsibility is a joint venture. Based upon these criteria, the Clinton County Fiscal Court participates in two joint ventures. The Albany-Clinton County Recreational Park Board is a joint venture with the city of Albany and the Clinton County Board of Education. The Tri-County Animal Control is a joint venture with Cumberland County Fiscal Court and Wayne County Fiscal Court.

Note 2. Deposits

The County maintained deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC) as required by KRS 66.480(1)(d). According to KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the county and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution.

Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a depository institution failure, the County's deposits may not be returned. The County does not have a deposit policy for custodial credit risk, but rather follows the requirements of KRS 41.240(4). As of June 30, 2006, all deposits were covered by FDIC insurance or a properly executed collateral security agreement.

Note 3. Capital Assets

Capital asset activity for the year ended June 30, 2006 was as follows:

	Reporting Entity					
	Beginning			Ending		
Primary Government:	Balance	Increases	Decreases	Balance		
Governmental Activities:				- '		
Capital Assets Not Being Depreciated:	* *** • • • • • • • • • • • • • • • • • •	A		4.44		
Land and Land Improvements	\$ 123,907	\$	\$	\$ 123,907		
Total Capital Assets Not Being						
Depreciated	123,907			123,907		
Capital Assets, Being Depreciated:						
Buildings	1,482,082	193,200		1,675,282		
Other Equipment	380,580	225,488		606,068		
Vehicles and Equipment	396,214	9,500		405,714		
Infrastructure	727,703	767,844		1,495,547		
Total Capital Assets Being						
Depreciated	2,986,579	1,196,032		4,182,611		
Less Accumulated Depreciation For:						
Buildings	(489,764)	(28,277)		(518,041)		
Other Equipment	(184,927)	(54,695)		(239,622)		
Vehicles and Equipment	(232,725)	(47,415)		(280,140)		
Infrastructure	(104,213)	(142,246)		(246,459)		
Total Accumulated Depreciation	(1,011,629)	(272,633)		(1,284,262)		
Total Capital Assets, Being	(1,011,029)	(272,033)		(1,264,202)		
Depreciated, Net	1 074 050	923,399		2 808 340		
•	1,974,950	943,399		2,898,349		
Governmental Activities Capital Assets, Net	\$2,098,857	\$ 923,399	\$ 0	\$3,022,256		

Depreciation expense was charged to functions of these primary government as follows:

Governmental Activities:

General Government	\$ 43,126
Protection to Persons and Property	49,593
General Health and Sanitation	2,874
Social Services	3,554
Roads, Including Depreciation of General Infrastructure Assets	 173,486
Total Depreciation Expense - Governmental Activities	\$ 272,633

Note 4. Short-Term Debt

In July 2005, Clinton County participated in the Kentucky Association of Counties Kentucky Advanced Revenue Program by issuing a note in the amount of \$898,600, with principal being due in January 2006.

	В	eginning					Er	nding
Governmental Activities:		Balance	Α	dditions	Re	eductions	Ba	lance
Kentucky Advanced Revenue Program	\$	0	\$	898,600	\$	898,600	\$	0
Governmental Activities								
Short-term Liabilities	\$	0	\$	898,600	\$	898,600	\$	0

Note 5. Employee Retirement System

The fiscal court has elected to participate in the County Employees Retirement System (CERS), pursuant to KRS 78.530 administered by the Board of Trustees of the Kentucky Retirement Systems. This is a cost sharing, multiple-employer defined benefit pension plan, which covers all eligible full-time employees and provides for retirement, disability, and death benefits to plan members. Benefit contributions and provisions are established by statute. Nonhazardous covered employees are required to contribute 5 percent of their salary to the plan. The county's contribution rate for nonhazardous employees was 10.98 percent.

Benefits fully vest on reaching five years of service for nonhazardous employees. Aspects of benefits for nonhazardous employees include retirement after 27 years of service or age 65.

Historical trend information showing the CERS' progress in accumulating sufficient assets to pay benefits when due is presented in the Kentucky Retirement System's annual financial report. This report may be obtained by writing the Kentucky Retirements Systems, 1260 Louisville Road, Frankfort, KY 40601-6124, or by telephone at (502) 564-4646.

Note 6. Insurance

For the fiscal year ended June 30, 2006, Clinton County was a member of the Kentucky Association of Counties' All Lines Fund (KALF). KALF is a self-insurance fund and was organized to obtain lower cost coverage for general liability, property damage, public officials' errors and omissions, public liability, and other damages. The basic nature of a self-insurance program is that of a collectively shared risk by its members. If losses incurred for covered claims exceed the resources contributed by the members, the members are responsible for payment of the excess losses.

CLINTON COUNTY BUDGETARY COMPARISON SCHEDULES - MAJOR FUNDS Required Supplementary Information - Modified Cash Basis

CLINTON COUNTY BUDGETARY COMPARISON SCHEDULES - MAJOR FUNDS Required Supplementary Information - Modified Cash Basis

	GENERAL FUND							
	Budgeted		Actual Amounts, (Budgetary	Variance with Final Budget Positive				
DENZENIE IEC	Original	Final	Basis)	(Negative)				
REVENUES	¢ 242.500	e 242.500	¢ 204.422	Ф 40.022				
Taxes	\$ 243,500 96,000	\$ 243,500 96,000	\$ 284,432 109,708	\$ 40,932 13,708				
In Lieu Tax Payments Excess Fees	90,000 252	60,477						
			61,708	1,231				
Licenses and Permits	29,100	29,100	28,234	(866)				
Intergovernmental Revenue	75,600	155,600	230,388	74,788				
Charges for Services	4,500	4,500	3,400	(1,100)				
Miscellaneous	808,000	808,000	58,550	(749,450)				
Interest	7,000	7,000	24,750	17,750				
Total Revenues	1,263,952	1,404,177	801,170	(603,007)				
EXPENDITURES								
General Government	635,801	791,901	735,704	56,197				
Protection to Persons and Property	4,000	4,000	1,151	2,849				
General Health and Sanitation	88,800	127,400	84,220	43,180				
Recreation and Culture	1,000	1,000	966	34				
Road	,	200,000	184,518	15,482				
Debt Service	907,700	914,418	914,418	,				
Administration	1,004,581	1,054,102	269,249	784,853				
Total Expenditures	2,641,882	3,092,821	2,190,226	902,595				
Excess (Deficiency) of Revenues Over								
Expenditures Before Other								
Financing Sources (Uses)	(1,377,930)	(1,688,644)	(1,389,056)	299,588				
OTHER FINANCING SOURCES (USES)								
Kentucky Advanced Revenue Program	898,600	898,600	898,600					
Transfers From Other Funds	279,330	279,330	279,330					
Total Other Financing Sources (Uses)	1,177,930	1,177,930	1,177,930					
Net Changes in Fund Balance	(200,000)	(510,714)	(211,126)	299,588				
Fund Balance - Beginning	200,000	510,714	510,714					
Fund Balance - Ending	\$ 0	\$ 0	\$ 299,588	\$ 299,588				

CLINTON COUNTY BUDGETARY COMPARISON SCHEDULES - MAJOR FUNDS Required Supplementary Information - Modified Cash Basis For The Year Ended June 30, 2006 (Continued)

	ROAD FUND							
	Budgeted Amounts Original Final		Actual Amounts, (Budgetary Basis)		Fin I	ance with al Budget Positive Jegative)		
REVENUES	-	Oliginal		1 mui		Dusis)		(oguilve)
Intergovernmental Revenue	\$	1,118,369	\$	1,118,369	\$	1,090,901	\$	(27,468)
Miscellaneous		505		505		2,938		2,433
Interest		2,500		2,500		2,222		(278)
Total Revenues		1,121,374		1,121,374		1,096,061		(25,313)
EXPENDITURES								
General Government		24,800		24,800		23,267		1,533
Roads		1,125,171		1,290,044		1,222,409		67,635
Administration		292,073		127,200		109,880		17,320
Total Expenditures		1,442,044		1,442,044		1,355,556		86,488
Excess (Deficiency) of Revenues Over Expenditures Before Other								
Financing Sources (Uses)		(320,670)		(320,670)		(259,495)		61,175
OTHER FINANCING SOURCES (USES)								
Transfers From Other Funds		(4=0 ==0)				207,865		207,865
Transfers To Other Funds		(179,330)		(179,330)		(179,330)		
Total Other Financing Sources (Uses)		(179,330)		(179,330)		28,535		207,865
Net Changes in Fund Balance		(500,000)		(500,000)		(230,960)		269,040
Fund Balance - Beginning		500,000		500,000		332,404		(167,596)
Fund Balance - Ending	\$	0	\$	0	\$	101,444	\$	101,444

CLINTON COUNTY BUDGETARY COMPARISON SCHEDULES - MAJOR FUNDS Required Supplementary Information - Modified Cash Basis For The Year Ended June 30, 2006 (Continued)

	AMB ULANCE FUND								
	Budgeted Amounts Original Final		Actual Amounts, (Budgetary Basis)		Fin a	ance with al Budget ositive egative)			
REVENUES						/			
Intergovernmental Revenue	\$	25,700	\$	25,700	\$	10,017	\$	(15,683)	
Charges for Services		353,400		353,400		415,479		62,079	
Miscellaneous		600		600				(600)	
Interest		1,000		1,000		1,070		70	
Total Revenues		380,700		380,700		426,566		45,866	
EXPENDITURES									
Protection to Persons and Property		525,100		560,200		497,202		62,998	
Administration		190,600		349,407		159,020		190,387	
Total Expenditures		715,700		909,607 656,222		656,222		253,385	
Excess (Deficiency) of Revenues Over Expenditures Before Other Financing Sources (Uses)		(335,000)		(528,907)		(229,656)		299,251	
OTHER FINANCING SOURCES (USES)									
Transfers From Other Funds		300,000		300,000		205,912		(94,088)	
Total Other Financing Sources (Uses)		300,000		300,000		205,912		(94,088)	
Net Changes in Fund Balance		(35,000)		(228,907)		(23,744)		205,163	
Fund Balance - Beginning		35,000		228,907		228,907			
Fund Balance - Ending	\$	0	\$	0	\$	205,163	\$	205,163	

CLINTON COUNTY BUDGETARY COMPARISON SCHEDULES - MAJOR FUNDS Required Supplementary Information - Modified Cash Basis For The Year Ended June 30, 2006 (Continued)

	OCCUPATIONAL TAX FUND							
		Budgeted Original	Amo	ounts Final	Actual Amounts, (Budgetary Basis)		Fin F	ance with al Budget Positive Jegative)
REVENUES						/		
Taxes	\$	630,000	\$	630,000	\$	745,111	\$	115,111
Interest		2,500		2,500		5,240		2,740
Total Revenues		632,500		632,500		750,351		117,851
EXPENDITURES								
General Government		31,100		31,900		21,362		10,538
Administration		226,400		336,875		8,129		328,746
Total Expenditures		257,500		368,775		29,491		339,284
Excess (Deficiency) of Revenues Over Expenditures Before Other								
Financing Sources (Uses)		375,000		263,725		720,860		457,135
OTHER FINANCING SOURCES (USES) Transfers To Other Funds Total Other Financing Sources (Uses)		(625,000) (625,000)		(625,000) (625,000)		(850,000) (850,000)		(225,000) (225,000)
Net Changes in Fund Balances Fund Balances - Beginning		(250,000) 250,000		(361,275) 361,275		(129,140) 361,275		232,135
Fund Balances - Ending	\$	0	\$	0	\$	232,135	\$	232,135

CLINTON COUNTY NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

June 30, 2006

Note 1. Budgetary Information

Annual budgets are adopted on a cash basis of accounting and according to the laws of Kentucky as required by the State Local Finance Officer.

The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the fiscal court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the fiscal court by July 1.

The fiscal court may change the original budget by transferring appropriations at the activity level; however, the fiscal court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

The General Fund Budgetary Comparison Schedule differs from the Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds for the following:

Note 2. Reconciliation of the General Fund to the Statement Of Revenues, Expenditures, And Changes In Fund Balances:

Total Expenditures - Budgetary Basis	\$ 2,190,226
Less: Kentucky Advanced Revenue Program Principal Payment	 (898,600)
Total Expenditures - Modified Cash Basis	\$ 1,291,626
Total Other Financing Sources (Uses) - Budgetary Basis	\$ 1,177,930
Less: Kentucky Advanced Revenue Program Proceeds	 (898,600)
Total Other Financing Sources (Uses) - Modified Cash Basis	\$ 279,330



CLINTON COUNTY COMBINING BALANCE SHEET NON-MAJOR GOVERNMENTAL FUNDS - MODIFIED CASH BASIS Other Supplementary Information

June 30, 2006

CLINTON COUNTY COMBINING BALANCE SHEET NON-MAJOR GOVERNMENTAL FUNDS - MODIFIED CASH BASIS Other Supplementary Information

June 30, 2006

	Jail Fund	Gov Ec As	Local vernment conomic sistance Fund	Em S	aster and ergency ervices Fund	estry und
ASSETS						
Cash and Cash Equivalents	\$ 97,833	\$	37,016	\$	27,588	\$ 233
Total Assets	\$ 97,833	\$	37,016	\$	27,588	\$ 233
FUND BALANCES Reserved for:						
Encumbrances Unreserved:	\$ 238	\$		\$		\$
Special Revenue Funds	 97,595		37,016		27,588	233
Total Fund Balances	\$ 97,833	\$	37,016	\$	27,588	\$ 233

CLINTON COUNTY
COMBINING BALANCE SHEET NON-MAJOR GOVERNMENTAL FUNDS - MODIFIED CASH BASIS
Other Supplementary Information
June 30, 2006
(Continued)

911 Fund	Se	meland curity Fund	Total on-Major ernmental Funds
\$ 82,971 \$ 8		8,424	\$ 254,065
\$ 82,971	\$	8,424	\$ 254,065
\$	\$		\$ 238
 82,971		8,424	253,827
\$ 82,971	\$	8,424	\$ 254,065



CLINTON COUNTY COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - NON-MAJOR GOVERNMENTAL FUNDS - MODIFIED CASH BASIS Other Supplementary Information

CLINTON COUNTY

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - NON-MAJOR GOVERNMENTAL FUNDS - MODIFIED CASH BASIS Other Supplementary Information

	Local Government Economic Jail Assistance Fund Fund		Disaster and Emergency Services Fund		Forestry Fund			
REVENUES								
Taxes	\$		\$		\$		\$	901
Intergovernmental		105,383		36,738		22,884		
Charges for Services		23,887		,		,		
Miscellaneous		6,552		2,381				
Interest		523		390		167		
Total Revenues		136,345	8	39,509		23,051		901
EXPENDITURES General Government				19 426				
		274 696	-	18,426 500		22.097		1 206
Protection to Persons and Property General Health and Sanitation		274,686		6,250		23,987		1,286
Social Services			,	70,712				
Capital Projects		475		70,712				
Administration		63,273		6,107		411		
Total Expenditures		338,434	10	0,107		24,398		1,286
Excess (Deficiency) of Revenues Over Before Other Financing Sources (Uses)		(202,089)		12,486)		(1,347)		(385)
OTHER FINANCING SOURCES (USES)								
Transfers From Other Funds		250,000						
Transfers To Other Funds		,				(22,235)		
Total Other Financing Sources (Uses)		250,000				(22,235)		
Net Change in Fund Balances		47,911	(2	12,486)		(23,582)		(385)
Fund Balances - Beginning		49,922		19,502		51,170		618
Fund Balances - Ending	\$	97,833	\$ 3	37,016	\$	27,588	\$	233

CLINTON COUNTY COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - NON-MAJOR GOVERNMENTAL FUNDS - MODIFIED CASH BASIS Other Supplementary Information For The Year Ended June 30, 2006 (Continued)

911 Fund	omeland ecurity Fund	Total Non-Major Governmental Funds			
\$ 82,140	\$	\$	83,041		
			215,005		
41,250			65,137		
150			9,083		
297			1,377		
123,837			373,643		
187,181	43,684		18,426 531,324 6,250 70,712		
			475		
 41,556	 		111,347		
 228,737	 43,684		738,534		
 (104,900)	 (43,684)		(364,891)		
108,458			358,458		
			(22,235)		
108,458			336,223		
3,558 79,413	(43,684) 52,108		(28,668) 282,733		
\$ 82,971	\$ 8,424	\$	254,065		



REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

ROSS & COMPANY, PLLC Certified Public Accountants

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The Honorable Lyle Huff, Clinton County Judge/Executive The Honorable Donnie McWhorter, Former Clinton County Judge/Executive Members of the Clinton County Fiscal Court

> Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Clinton County, Kentucky, as of and for the year ended June 30, 2006, which collectively comprise the County's basic financial statements, as listed in the table of contents and have issued our report thereon dated August 15, 2007 wherein we issued a qualified opinion on the business-type activities and the jail canteen fund. Clinton County presents its financial statements on the modified cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Clinton County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide an opinion on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect Clinton County's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. The reportable conditions are described in the accompanying comments and recommendations as items 2006-01, 2006-02, 2006-03, 2006-04, 2006-05, 2006-06, 2006-07, and 2006-08.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, of the reportable conditions described above, we consider items: 2006-01, 2006-02, 2006-03, 2006-06, and 2006-08 to be material weaknesses.

Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards (Continued)

Compliance And Other Matters

As part of obtaining reasonable assurance about whether Clinton County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing opinions on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such opinions. The results of our tests disclosed instances of material noncompliance or other matters that are required to be reported under <u>Government Auditing Standards</u> and are described in the accompanying comments and recommendations as items: 2006-09, 2006-10, 2006-11, and 2006-12.

This report is intended solely for the information and use of management and the Governor's Office for Local Development and is not intended to be and should not be used by anyone other than the specified parties.

Respectfully submitted,

Ross & Company, PLLC Certified Public Accounts

August 15, 2007



CLINTON COUNTY COMMENTS AND RECOMMENDATIONS

Fiscal Year Ended June 30, 2006

REPORTABLE CONDITIONS

2006-01 The Fiscal Court Should Improve Their Internal Control Procedures

The county has a lack of segregation of duties. Due to the entity's diversity of official operations, small size, and budget restrictions the county has limited options for establishing an adequate segregation of duties. We recommend the following procedures be implemented to strengthen the internal control weaknesses:

- An independent person should list all receipts and agree them back to the treasurer's receipts ledger. Also, the employee opening the mail should keep a listing of all checks received for that day, detailing the date received, the check amount, whom it is from, and what the check is for.
- An independent person should open bank statements and review them for unusual items, such as
 debit memos, and overdraft charges. The person can document this by initialing the bank
 statement.
- An independent person should review the treasurer's bank reconciliations for accuracy and agree them to book balances for all funds. The person completing this review should initial the bank reconciliation to document that a review was performed.
- An employee independent of check writing and posting duties should match purchase orders to checks and invoices. The employee who signs the checks should cancel the purchase orders and invoices to ensure invoices are not paid twice.
- To have better internal controls, it is considered a best practice to keep the receipt of cash, the disbursement of cash, and the posting of cash to the ledgers delegated to separate individuals.

We recommend the county implement these procedures. This will help segregate the duties of the county employees.

Former County Judge/Executive Donnie McWhorter's Response: No Response.

2006-02 The Fiscal Court Should Strengthen Internal Control Procedures Over Ambulance Billings And Collections

During our review of ambulance billing and collection procedures the auditors noted that all bills for ambulance service runs are prepared and mailed by the billing clerk whose office is located at the emergency services building. All payments are sent to a post office box for which the billing clerk is able to access. The billing clerk enters all the information in the computer and forwards the payments to the County Treasurer for deposit in the county's bank account.

The County Treasurer does not receive any information on the billings except for the actual payments that she receives from the billing clerk. Uncollected accounts are billed up to three times and if not paid they stay on the books as an outstanding receivable. The only write offs for uncollectible accounts is what the insurance companies and Medicare disallow. The billing clerk prepares monthly reports, which include billings, payments, and accounts receivable. This information is not presented to the fiscal court for review.

REPORTABLE CONDITIONS (Continued)

2006-02 The Fiscal Court Should Strengthen Internal Control Procedures Over Ambulance Billings And Collections (Continued)

We recommend that the fiscal court prepare written procedures for ambulance service billings and collections and include the procedures as an amendment to their administrative code. These procedures should at least include reporting of all billings to the County Treasurer on a monthly basis, reconciliation of billing reports to actual payments received, and uncollectible accounts procedures and write off of uncollectible accounts.

Former County Judge/Executive Donnie McWhorter's Response: No Response.

2006-03 The Fiscal Court Should Maintain Complete And Accurate Capital Asset Schedules
To Comply With GASB 34 Requirements And Inventory Capital Assets Periodically

The county did not have a completed capital asset schedule for fiscal year ending June 30, 2006. A list of capital asset additions and disposals were not properly maintained. A schedule of additions should be maintained as assets are purchased to simplify the process of updating the capital asset schedule. The schedule should include the date the asset is acquired, a description of the asset, the vendor name, and the amount. Invoices for asset acquisition and invoices for all other disbursements should be kept on file in a manner that allows retrieval of the original invoice for review and verification as needed by management and auditors. Further, we believe that the capital asset listing should be monitored and maintained on a regular basis. As new assets are acquired they should be added to the listing. As equipment is disposed of it should be removed from the listing. We recommend that the county maintain complete and accurate capital assets schedules to comply with GASB 34 requirements.

The fiscal court should take a physical inventory of its capital assets on a regular basis (such as every two to three years) or at the beginning of a new administration to ensure that only active, in-service machinery and equipment is included on the county's financial statements. This will ensure that capital assets are properly stated and that depreciation is being calculated from a reliable listing.

Former County Judge/Executive Donnie McWhorter's Response: No Response.

2006-04 The Fiscal Court Should Strengthen Controls Over Employee Timesheets

During the testing of payroll, we noted instances of time sheets that were not signed by the employee and/or supervisor and timesheets that had errors in the calculations. According to KRS 337.320, "Every employer shall keep a record of . . . the hours worked each day and each week by each employee." Good internal controls dictate that all timesheets have supervisory approval and records of vacation and sick time should be properly maintained. In order to strengthen controls over payroll and to properly account for all time worked for each employee, we recommend that the employee's supervisor approve each timesheet.

Former County Judge/Executive Donnie McWhorter's Response: No Response.

REPORTABLE CONDITIONS (Continued)

2006-05 The Fiscal Court Should Have Better Control Over Voided Checks

During the review of voided checks auditors noted that several voided checks with signatures were included in the files. While the voided checks were marked "void," the checks were not defaced or otherwise rendered unusable; thus creating a potential for someone who can gain access to the check to misappropriate cash by completing the data on the check for fraudulent purposes. To reduce this risk, we recommend that the county adopt a policy to have better control over voided checks and ensure that all voided checks be properly defaced to ensure that they could not be improperly completed and cashed.

Former County Judge/Executive Donnie McWhorter's Response: No Response.

2006-06 The Fiscal Court Should Improve Procedures Over Expenditures And Cash Disbursements

During our testing of expenditures, it was noted that original invoices were not always being maintained. In addition, there were instances where expenditures were being paid from vendor statements rather than an original invoice. Of the expenditures selected for testing, approximately 21% did not have the original supporting documentation and 4% of invoices tested were not properly cancelled.

Good internal controls dictate that adequate supporting documentation be maintained for all receipts and disbursements. The "Uniform System of Accounts" as stipulated by the Governor's Office for Local Development (GOLD) requires counties to maintain adequate supporting documentation for all county expenditures. Copies of invoices and faxed invoices are unacceptable. All original invoices should agree to corresponding purchase orders.

Proper accounting procedures and internal control policies should be in place. All expenditures should be reviewed and approved by the fiscal court prior to payment. Also, disbursements should be made as soon as practical after the fiscal court approves the expenditures. Vendors should be paid from original invoices and not statements mailed periodically from the vendor. All invoices should be cancelled upon payment. Purchasing procedures should be in accordance with GOLD requirements, specifically, purchase orders must include the appropriation account number to which the claim will be posted and proper approval by management or the department head. Vendor names, departments, product descriptions, quantities, and prices should be on each purchase order issued in order for the purchasing procedures to be effective. Sound management and a good internal control structure are essential for the achievement of full oversight and accountability.

Lack of proper accounting practices and internal controls increases the risk that misstatements of financial activity and/or fraud will occur and go undetected by the County. Without proper procedures in place to mitigate the risk, the county is exposing public resources to potential misstatements and/or fraud.

Former County Judge/Executive Donnie McWhorter's Response: No Response.

REPORTABLE CONDITIONS (Continued)

2006-07 The Fiscal Court Should Properly Account For Encumbrances

The county did not properly account for encumbrances as required by the Governor's Office for Local Development (GOLD). The county did include encumbrances on the face of the fourth quarter financial report; however, they were unable to provide an accurate list of items that made up the amount of encumbrances posted on the report. We recommend that the county properly maintain encumbrances as required by GOLD. The "Instructional Guide For County Budget Preparation & State Local Finance Officer Policy Manual" states, "Enter the total dollar amount of unpaid purchase orders from the purchase order journal." We recommend that the county maintain an accurate purchase order journal in the future and use the amounts from the journal as the encumbrances listed on the quarterly report. A separate list of outstanding purchase orders should be maintained at the end of each fiscal year.

Former County Judge/Executive Donnie McWhorter's Response: No Response.

2006-08 Accurate Accounting Records Should Be Maintained For The Jail Canteen

The Jailer is not maintaining daily cash checkout sheets. The Jailer is maintaining a receipts ledger and disbursements journal; however, the ledgers are inaccurate and incomplete. During the fiscal year, jail commissary sales were purchased using money from the inmate account but were not always deposited into the commissary account. Funds are transferred from the inmate account periodically to the commissary account in order to replenish used funds.

KRS 441.135 states, "the jailer may maintain a canteen fund for the benefit of the prisoners lodged in the jail and may assign such jail employees and prisoners to operate the canteen as are necessary for efficient operation. All profits from the canteen shall be used for the benefit or recreation of the prisoners. The jailer should keep books of accounts of all receipts and disbursements from the canteen and shall annually report to the county treasurer on the canteen account."

In addition, the <u>Instructional Guide For County Budget Preparation And State Local Finance Officer Policy Manual</u> lists minimum accounting and reporting standards as prescribed by the State Local Finance Officer pursuant to KRS 68.210 and states that these are standard to be utilized by county jailers for jail canteen funds. These standards require that daily checkout sheets be prepared and daily deposits be made. They also state that a maximum of fifty dollars shall be used for start-up money for the next business day.

We recommend that jail commissary sales, housing fees, booking fees, and medical fees be transferred in the full amount from the bank account for inmate money to the jail commissary bank account at least on a weekly basis. Some form of a daily checkout sheet should be maintained for each bank account. The daily checkout sheets for each account should show total receipts by category, amount, and day of deposit. A detailed receipts ledger should also be maintained for each bank account.

Former County Judge/Executive Donnie McWhorter's Response: No Response.

Jailer Gene Ferrill's Response: now doing this.

STATE LAWS AND REGULATIONS

2006-09 The Fiscal Court Should Require The Jailer To Submit An Annual Financial Report To The County Treasurer

Our audit revealed that the Jailer did not submit an annual financial report to the County Treasurer as required by KRS 441.135(2). The State Local Finance Officer has prescribed the minimum accounting and reporting requirements pursuant to KRS 68.210. These are to be utilized by county jailers for jail canteen funds maintained pursuant to KRS 441.135. These requirements include, but are not limited to, the Jailer submitting an annual financial report to the County Treasurer. We recommend the fiscal court require the Jailer to submit an annual financial report at the end of each fiscal year in the future.

Former County Judge/Executive Donnie McWhorter's Response: No Response.

2006-10 The Fiscal Court Should Comply With KRS 64.140, Which Requires That Invoices Be Paid Within 30 Working Days

During the course of our audit, we found that numerous invoices were not paid in a timely manner. Approximately 23% of expenditures tested were not paid within the statutory time frame of thirty (30) days. KRS 65.140(2) states that all bills for goods or services shall be paid within thirty (30) working days of receipt of vendor's invoice except when payment is delayed because the purchaser has made a written disapproval of improper invoicing by the vendor or by the vendor's subcontractor. It continues to state that if a payment of invoices exceeds 30 days, a 1% interest penalty should be added. We recommend that the county comply with KRS 65.140 by paying invoices within thirty (30) working days.

Former County Judge/Executive Donnie McWhorter's Response: No Response.

2006-11 The Fiscal Court Should Annually Review The Administrative Code And Make Any Changes Or Revisions They Deem Necessary

KRS 68.005 mentions that the fiscal court should review the administrative code annually before the end of the fiscal year. We recommend that the fiscal court review the administrative code and personnel policy and then make necessary changes and modifications as appropriate. The review of the administrative code should be reflected in the minutes of the fiscal court.

Former County Judge/Executive Donnie McWhorter's Response: No Response

STATE LAWS AND REGULATIONS (Continued)

2006-12 The Fiscal Court Minutes Should Accurately Reflect What Occurs At Fiscal Court Meetings

Fiscal Court minutes are not detailed enough to provide adequate information to the public. The fiscal court minutes need to accurately reflect what occurs during fiscal court meetings. The minutes need to include all bids submitted (including bid amounts), a listing of all claims approved and paid, copies of all budgets and financial statements or other items presented and any other information that supports the actions taken by the fiscal court. Anyone looking for information about fiscal court meetings should be able to find it in the minutes. The absence of this supporting information prevents the public from knowing what actually occurred at the fiscal court meetings. We were often unable to verify information in the minutes because of the lack of detail and supporting schedules. During our testing of expenditures, it was noted that two invoices for roadwork were approved by the fiscal court without specifying a dollar amount. The invoices totaled over \$400,000. Many of the questions we have with the minutes could have been avoided by simply attaching the budget amendments, ordinances, bids, or any additional paperwork that was submitted to the fiscal court. We recommend that the fiscal court minutes contain any information necessary to support the actions taken by the fiscal court and consult with the Governor's Office for Local Development if any additional help is needed.

Former County Judge/Executive Donnie McWhorter's Response: No Response.

CERTIFICATION OF COMPLIANCE - LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM

CLINTON COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2006

CERTIFICATION OF COMPLIANCE

LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM

CLINTON COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2006

The Clinton County Fiscal Court hereby certifies that assistance received from the Local Government Economic Assistance Program was expended for the purpose intended as dictated by the applicable Kentucky Revised Statutes.

Donnie Mcw

County Judge/Executive

Dallas Sidwell
County Treasurer